



## READING RASCALS JUNIOR TRIATHLON CLUB CONSTITUTION

### 1. NAME

The name of the organisation shall be Reading Rascals Junior Triathlon Club.

### 2. AIMS

The aims of the club shall be to:

- (a) have fun and be safe
- (b) introduce club members to different venues and ways of training
- (c) be a family friendly club and involve family members in our training
- (d) have an annual triathlon club championships for junior members
- (e) support the ongoing development of the club's junior members

### 3. POWERS

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Club.
- (b) Work with local authorities, voluntary organisations and the residents of Reading in a common effort to carry out the aims of the Club.
- (c) Do all such lawful things as will further the aims of the Club.

#### 4. MEMBERSHIP

- (a) Membership shall consist of officers and members of the club.
- (b) All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.
- (c) Members will be enrolled in one of the following categories:
  - Full member – the management committee & other elected personnel
  - Associate member – legal guardians of active junior members
  - Junior member – paid member.
- (d) Voting rights only apply to full members.
- (e) The Management Committee have the power to approve or reject applications for membership at any tier or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.
- (f) Applications for membership must be submitted online and will be submitted and considered at the next meeting of the Management Committee.
- (g) The Management Committee will meet once a term to discuss new membership applications and any other issues within the club.
- (h) All members will be invited to the AGM, which will be held in January of each year.

#### 5. MANAGEMENT

- (a) A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the club.
- (b) The committee shall consist of a chair, secretary, treasurer, club welfare officer and other elected personnel.
- (c) At least 4 committee members must be present at a committee meeting to be able to make decisions. All decisions must be made by a simple majority vote.
- (d) A proper record of all transactions and meetings shall be kept and these will be made available to members on request.

## 6. GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Club's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the full members. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

## 7. ACCOUNTS

- (a) The funds of the club including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.
- (b) The funds belonging to the club shall be applied only to further the aims of the club.
- (c) A current record of all income, funding and expenditure will be kept.

## 8. DISCIPLINE AND APPEALS

- (a) All complaints regarding the behaviour of members should be submitted in writing to the Secretary.
- (b) The Management Committee will meet to hear complaints within 28 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.
- (c) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.
- (d) There will be the right of appeal to the Management Committee following

disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

## 9. DISSOLUTION

- (a) The Club may be dissolved by a resolution passed by a simple majority of those present and voting at an Annual or Special General Meeting.
- (b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable club(s) or organisation(s) having aims similar to the Club or some other charitable purpose(s) as the committee may decide.

## 10. AMENDMENTS TO THE CONSTITUTION

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

## 11. DECLARATION

Reading Rascals Junior Triathlon Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Signed by Chair: *ELLIE GOSLING*

Date: 16 November 2016

Signed by Secretary: *KIRSTY SCOTT*

Date: 16 November 2016

Signed by Treasurer: *IAN GOSLING*

Date: 16 November 2016